Zephyr's Trustee Role Description

Zephyr's Board of Trustees takes care of the ethos, aims and strategy of our charity, ensuring that we are doing our very best, and acting with the utmost care and integrity for our bereaved beneficiaries, whilst carrying out our objectives. Within this volunteer role, our Trustees are responsible for overseeing both the day to day management of Zephyr's, whilst guiding and helping shape the future and direction of our small yet growing charity.

The main responsibilities of Zephyr's Trustees, are to :

* Ensure that Zephyr's carries out it's purposes for the public benefit
* Help shape and set strategic our direction
* Work within the boundaries of Zephyr's governing document and the law
* Act in the best interests of Zephyr's, with care and skill
* Manage charity resources responsibly
* Monitor and be accountable for our financial position, ensuring Zephyr's is accountable.
* Maintain a sensitive approach
* Deal carefully and compliantly with confidential information
* Act as an advocate for Zephyr's, and in the charity's best interests.

A Zephyr's trustee is someone who is:

* Enthusiastic, reliable and innovative.
* Able to support and offer strong leadership and management
* Confident making decisions about potentially emotional subjects
* Able to multi-task and make a strong contribution to the Board
* Willing to share and implement energy, knowledge, expertise and life experiences
* Able to listen well, and actively contribute to discussions and decisions.
* Able to understand Zephyr's financial accounts

To be legally eligible to be a Trustee you must :

* Be 18 years or over, and eligible to work in the UK.
* Not be bankrupt, nor disqualified under the Company Directors' Disqualification Act 1986.
* Not be convicted of an offence involving deception or dishonesty (unless the conviction is spent), nor entered into an arrangement with creditors, or have an individual voluntary arrangement (IVA) / be on the Insolvency Service Register.
* Not have been removed from trusteeship of another charity by a Court or the Charity Commission.

Zephyr's expectations; we ask you to

* Join and participate in Board meetings, usually once every 6-8 weeks
(online and in-person meetings, usually 7-9pm on Wednesday evenings.)
* Be flexible in providing additional support hours as required.
*Serve a term of 3 years as a Board Member. This can be renewed, and more time given.

Contact Patrick Fisher, Zephyr's Chair of Trustees for more info
chair@zephyrsnottingham.org.uk